

**DEPARTMENT OF GENERAL SERVICES  
BARGAINING UNIT 13  
LOCAL WORK AREA POST AND BID  
REASSIGNMENT/TRANSFER**

|  |                      |      |                                       |  |            |
|--|----------------------|------|---------------------------------------|--|------------|
| CURRENT CLASSIFICATION:                          | MAINTENANCE MECHANIC |      |                                       | POSITION NUMBER:<br>308- -6940-        |            |
| EMPLOYEE NAME:<br>(PLEASE PRINT)                 | FIRST                | M.I. | LAST                                  | OFFICE/BRANCH NAME<br>FMD              |            |
| PRESENT WORK LOCATION<br>(ADDRESS/CITY/ZIP CODE) |                      |      |                                       | WORK TELEPHONE NUMBER<br>( ) -         |            |
| PRESENT WORK WEEK START<br>AND END DAYS ARE:     | START                | END  | PRESENT SHIFT HOURS<br>BEGIN AND END: | SHIFT BEGINS                           | SHIFT ENDS |
|  | TO                   |      |                                       | TO                                     |            |
| CURRENT SUPERVISOR IS:                           |                      |      |                                       | SUPERVISOR'S TELEPHONE NUMBER<br>( ) - |            |

Pursuant to the provisions of Post and Bid Article, 07/02/13 through 07/01/16 IUOE/STATE UNIT 13 MOU, I hereby request that I be considered for the local work location position as referenced below.

|   |  |   |                                      |
|---|--|---|--------------------------------------|
| RPA Number:<br>11780 – FMD                  | Post & Bid File By Date on JOB:<br>8/24/16       | City Location of Position:<br>Van Nuys  | Position Number:<br>308-340-6940-002 |
| Working Days of Position<br>Monday - Friday | Working Hours of Position:<br>7:00 am to 3:30 pm | Classification:<br>MAINTENANCE MECHANIC |                                      |

I certify that I am currently a full-time permanent employee (having successfully completed my probationary period or having completed all requirements of an authorized State apprenticeship program) in the classification above and am currently working in the city of the position being advertised. I understand that the bidder with the most local seniority will be selected for the position, will be notified of the start date. If I am the most senior bidder and am notified for the start date, I must immediately accept or reject the job offer unless mutually agreed otherwise by the hiring supervisor.

|                    |      |
|--------------------|------|
| EMPLOYEE SIGNATURE | DATE |
|--------------------|------|

This bid form must be submitted to **Lawrence Snipes, Building Manager** at Building and Property Management Branch, LA East – Van Nuys Mgmt Unit – 6150 Van Nuys Blvd., Ste. 120, Van Nuys, CA 91401 and received by 8/2416 which is the Post & Bid File By Date.

Hiring Office: Please forward all bid forms to **Sandeep Sanghera** after the Post & Bid File By date for seniority calculations.

| FOR PERSONNEL USE ONLY                     |  |  |          |   |  |
|--|--|--|----------|---|--|
| LOCAL WORK<br>LOCATION<br>TENURE/TIME BASE |  | LOCAL WORK<br>LOCATION<br>APPOINTMENT DATE |          | LOCAL WORK LOCATION<br>SENIORITY (MONTHS) |  |
| SSN  |  | SENIORITY VERIFIED<br>BY:                  |          | DATE VERIFIED:                            |  |
| POST AND BID PERIOD VALID FROM :           |  |  | THROUGH: |   |  |